



Application for School Transport



To be returned to:	CPTU, Ceredigion County Council, Glanyrafon Industrial Estate, Llanbadarn Fawr, Aberystwyth, Ceredigion, SY23 3JQ Tel: 01970 633555 technical.services@ceredigion.gov.uk
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Name of School to which transport is required:	
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	Photograph required for any new application for Secondary aged pupils, please write pupil's name on back of photograph.
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Surname			
First name (s)			
Address			
Post Code		Date of Birth	
Telephone Number		Mobile Number	
Parent Email address			

Transport will usually be provided from one address only, this must be the address registered with the School and the Admissions Unit at the County Council's Learning Services. This address **MUST** be in Ceredigion (i.e. Council Tax paid to Ceredigion County Council) – applications for transport from addresses in other Counties must be made to the relevant County Council.

Transport may sometimes be provided from more than one address where there are regular and permanent shared custody arrangements between parents. Please contact the Corporate Passenger Transport Unit to request a "Dual Residency Application Form".

Date transport is required:	
If known, School bus route and contractor:	
Pick up point:	
Names of siblings currently travelling in taxi/on bus:	

Reason for applying: **(please tick appropriate box)**

<input type="checkbox"/>	Pupil receiving primary education (from 5 years of age) living 2 miles or more from their nearest suitable school
<input type="checkbox"/>	Pupil receiving secondary education living 3 miles or more from their nearest suitable school
<input type="checkbox"/>	Spare Seat- only if there are spare places available on Local Authority contracted vehicles. This will be subject to a fee of £390 per year

<input type="checkbox"/>	New starter, not yet attending school or moving schools
<input type="checkbox"/>	Change of address (please provide old details)
<input type="checkbox"/>	Current pass lost or damaged (£2 charge made payable to Ceredigion County Council)

Additional information**Agreement**

I have read the Welsh Government Travel Behaviour Code (available on www.ceredigion.gov.uk) and understand that unacceptable behaviour may result in the withdrawal of my entitlement to transport.

NB – only pupils in Years 6-13 need sign below.

Pupil signature		Date	
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I confirm that I have read the Welsh Government Travel Behaviour Code (available on www.ceredigion.gov.uk) and understand that unacceptable behaviour by my child may result in the withdrawal of their entitlement to transport. I agree that information contained in this form may be passed to the transport operator. I accept that the vehicle that my child will travel on may have a CCTV system in operation and that any footage recorded may be used as evidence. The CCTV footage is confidential and will only be viewed by designated persons that have been approved through the Disclosure and Barring Service process.

I also confirm that the above information is, to the best of my knowledge correct.

Parent/ Guardian signature		Date	
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OFFICE USE:

Date received		Entitled:	Non Entitled:
TC date		Sent to school/home	

August 2017