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MAH/hc

22nd October 2020

Dear Parent/Guardian,

A letter with information has recently been sent to you about our new payment system, ParentPay. I would like to inform you that the payments you have made to the ParentPay system have not yet been linked to the current system. Therefore, we are unable to take payments for food purchased until 2nd November.

If your child/children have had food the balance will not have changed for this reason. We will adjust the balance, and debit any food purchased once we are able to access the new ParentPay system.

If you have any queries relating to this please email admin@penglais.org.uk.

Yours faithfully,

Ms M Hughes
Headteacher

Pennaeth / Headteacher:- Ms Mair Hughes

