



Ffôn/Tel: 01970 624811  
Ffacs/Fax: 01970 625830  
E-bost/E-mail: admin@penglAIS.org.uk  
Gwefan/Website: www.penglAIS.org.uk

Waunfawr  
Aberystwyth  
Ceredigion  
SY23 3AW

21<sup>st</sup> September 2020

Dear Parent/Guardian,

**Notice from the Governing Body of Penglais School**

From 1<sup>st</sup> October 2020 there will be a vacancy for a Parent Governor to represent Penglais School. This vacancy can be filled by parents of any child attending Penglais School and the term of office runs for four years. Nominations must be proposed, seconded and assented by three other eligible parents and must be submitted to Mrs Helena Clements, Clerk to the Governing Body, at the school, no later than Monday 28<sup>th</sup> September 2020.

**Requests for Nomination Forms can be made via email to Mrs Helena Clements [hcl@penglAIS.org.uk](mailto:hcl@penglAIS.org.uk).** If there are more nominations than places available, an election will be held at which parents of all children attending the school will be eligible to vote. Parents will be informed of the arrangements at the appropriate time.

Yours faithfully,

Mrs. H. Clements  
**Clerk to the Governing Body**

*Pennaeth / Headteacher:- Ms Mair Hughes*

