11TH June 2021

**Canteen Update**

Dear Parent/Guardian,

The school is now running a full canteen service. Please see attached copies of the two-week menu and also the price list.

Since September 2020 dinner and dessert has been provided in lunch boxes, with disposable cutlery, from the canteen. From Monday 14th June we are able to use dinner plates and cutlery, and students then return these to the shelves in the canteen. Students will not be allowed to take these plates and cutlery out of the canteen,

If students wish to continue to use the lunch boxes and disposable cutlery there will be a charge of 15p for these, from Monday 14th June. There is no charge for students using the plates and non-disposable cutlery and then returning these to the shelves in the canteen.

All meal deals remain at £2.50, but if students wish to use the lunch boxes and disposable cutlery there is a charge of 15p on top of this.

As we are now a cashless school, to put money onto your child’s dinner account you will need to activate a parentpay account. If you have more than one child in the school, you will need a separate letter with a code for each child, but this can then be managed on one parentpay account. At present, 61% of students have an activated parentpay account.

If you have not activated an account, or you need more nformation on this, please e-mail Melanie Williams in the Finance Office, on [maw@penglais.org.uk](mailto:maw@penglais.org.uk), and you will be e-mailed a letter with information on how to set up a parentpay account. This will then allow you to add money, and view information regarding your child’s dinner account.

Yours faithfully

Mr Phil Jones

**Senior Leader**